

Marikina Polytechnic College Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	PI/O End-User	Mode of Procurement	Schedule for Each Procurement Activity										Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program/Project)		
				Pre-Proc Conference	Adel/Post of IACB	Pre-bid Conf	Eligibility Check	Sub/Opn of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery/Completion	Acceptance/Turnover		Total	MOOE
	Common Office Supplies and Equipment	MPC	Thru Proc. Service/ Shipping Small Value Proc.																For the smooth operation of the different offices
	Office Tools and Equipment	MPC	Thru Proc. Service/ Shipping Small Value Proc.																
	Other Office Supply	MPC	Thru Proc. Service/ Shipping Small Value Proc.																Office supply for specific use of each delivery unit
	Instructional Supplies	MPC	Thru Proc. Service/ Shipping Small Value Proc.																Supplies for Academic Purposes
	Instructional Equipment	MPC	Thru Proc. Service/ Shipping Small Value Proc.																Equipment for Academic Purposes
	Various Medical, Dental and Laboratory Supplies	MPC	Thru Proc. Service/ Shipping Small Value Proc.																For Medical and Dental Supplies for students and staff
	Library Supplies and Subscriptions	MPC	Thru Proc. Service/ Shipping Small Value Proc.																Books, subscription and supply fro library operations
	Uniform Supplies	MPC	Competitive Public Bidding	Apr-16		Apr-16													Uniform Supplies
	Vehicle	MPC	Competitive Public Bidding																Official vehicle of the College and for instructional purposes
	ICT Software/ Subscription	MPC	Thru Proc. Service/ Shipping Small Value Proc.																Accounting and CAD purposes
	Furnitures and Fixtures	MPC	Thru Proc. Service/ Shipping Small Value Proc.																Updated furnishings of the different offices
	Construction of 3-Storey Science Bldg	MPC	Competitive Public Bidding	1/9/2015	1/12/2015	1/23/2015		2/6/2015	2/6/2015	2/10/2015	6/28/2015	7/13/2015	7/10/2015						For Science Building Construction
	Construction of 3 Floors of 4-Storey Civil Tech Bldg (Phase 1)	MPC	Competitive Public Bidding	2/9/2016	2/12/2016	2/23/2016		3/6/2016	3/6/2016	3/18/2016									For Civil Technology Building Construction
	Construction of MPC Signage of MPC Gates (3 gates)	MPC	Competitive Public Bidding	Mar-16	Mar-16														For MPC Signage Construction of MPC Gates
	Construction/Repair and Renovation of the Shoe and Leathercraft Bldg	MPC	Competitive Public Bidding	Aug-16	Aug-16														For Shoe and Leathercraft Bldg Construction/Repair and Renovation
	Construction of Drainage Canal Along Narra St.	MPC	Thru Proc. Service/ Shipping Small Value Proc.																For Drainage Canal Along Narra St. Construction
	Construction of Autotronx Laboratory	MPC	Competitive Public Bidding	Sep-16	Sep-16														For Autotronx Laboratory Building Construction
	Construction of Science Lab Sink, Storage Area and Water Supply System	MPC	Thru Proc. Service/ Shipping Small Value Proc.																For Science Lab Sink, Storage Area and Water Supply System Construction
	Construction of FSM Stock Room with Appropriate and Functional Shelves	MPC	Thru Proc. Service/ Shipping Small Value Proc.																For FSM Stock Room Construction with Appropriate and Functional Shelves
	Repair and Reupholstering of Garments Bldg.	MPC	Thru Proc. Service/ Shipping Small Value Proc.																For the Repair and Reupholstering of Garments Bldg.


M' Beth Wonsad - 4/18/16
 S' Louie Asinas - 4/18/16
 S' Ernesto Conception - 4/18/16
 DP - 04/18/16

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* Repair of Various Comfort Rooms	MPC	Tinu Proc. Service / Shipping Small Value Proc.													GOP/STF	400,000	400,000	For the Repair of Various Comfort Rooms
* Renovation/Elevation of Admin Right side portion	MPC	Competitive Public Bidding	Aug-16	Aug-16											GOP/STF	500,000	500,000	For the Renovation/Elevation of Admin Right side portion
* Earthquake recording instrument	MPC	Competitive Public Bidding	Mar-16	Mar-16											GOP/STF	500,000	500,000	For the Purchase of Earthquake recording instrument
* Reinstallation of Electrical Fixture of Different Bldg.	MPC	Tinu Proc. Service / Shipping Small Value Proc.													GOP/STF	120,000	120,000	For the Reinstallation of Electrical Fixture of Different Bldg.
* Fabrication of Main Garbage Disposal	MPC	Tinu Proc. Service / Shipping Small Value Proc.													GOP/STF	150,000	150,000	For the Fabrication of Main Garbage Disposal

* - Funds will be provided by DBM or LGU

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:  **Maricel L. Divina**
Planning Officer

Checked by:  **Luisito A. Asinas**
Supply Officer

Certified Funds Available:  **Mariabeth M. Monsad**
Budget Officer

Recommending Approval:  **Dolores E. Reyes**
Accountant

Approved by:  **Virginia D. Bacay**
OIC, President

 **Ernesto R. Concepcion**
BAC Chairman

 **Fidelis A. Lagos**
Director Admin and Finance

Marikina Polytechnic College Annual Procurement Plan for FY 2016 (Supplemental)

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PMP)			Remarks (Brief description of Program/Project)		
				Pre-Proc Conference	Aus/Post of IABE	Pre-Bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MCOE	CO			
	Office Tools and Equipment	MPC	Thru Proc. Service / Shipping Small Value Proc.															GOP/ STF	1,147,700	1,147,700		Office equipment and supplies for specific use of each delivery unit
	Other Office Supply	MPC	Thru Proc. Service / Shipping Small Value Proc.															GOP/ STF	1,461,362	1,461,362		Supplies for Academic Purposes
	Instructional Supplies	MPC	Thru Proc. Service / Shipping Small Value Proc.															GOP/ STF	969,350	969,350		Equipment for Academic Purposes
	Instructional Equipment	MPC	Thru Proc. Service / Shipping Small Value Proc.															GOP/ STF	1,345,100	1,345,100		For Medical and Dental Supplies for students and staff
	Various Medical, Dental and Laboratory Supplies	MPC	Thru Proc. Service / Shipping Small Value Proc.															GOP/ STF	241,000	241,000		Books, subscription and supply fro library operations
	Library Supplies and Subscriptions	MPC	Thru Proc. Service / Shipping Small Value Proc.															GOP/ STF	513,900	513,900		Uniform Supplies
	Uniform Supplies	MPC	Competitive Public Bidding															GOP/ STF	358,250	358,250		Licensed Softwares
	ICT Software/ Subscription	MPC	Thru Proc. Service / Shipping Small Value Proc.		Apr-16													GOP/ STF	19,000	19,000		Updated furnishings of the different offices
	Furnitures and Fixtures	MPC	Thru Proc. Service / Shipping Small Value Proc.															GOP/ STF	271,000	271,000		Other Miscellaneous Needs of the College
	Other Miscellaneous Needs	MPC	Thru Proc. Service / Shipping Small Value Proc.															GOP/ STF	1,938,800	1,938,800		

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Prepared by:		Checked By:	
Maricel L. Divina Planning Officer		Ernesto R. Concepcion BAC Chairman	
		Certified Funds Available:	
	Maribel M. Monsad Budget Officer	Dolores E. Reyes Accountant	
		Recommending Approval:	
	Fidelito D. Lagos Director, Admin and Finance	Luna G. Madera OIC, President	
		Approved by:	
			Luna G. Madera OIC, President