

MARIKINA POLYTECHNIC COLLEGE

Sta. Elena, Marikina City

REMOVAL / COMPLETION FORM BY SECTION

Subject Code & Title: _____ Sem. & S.Y. subject was taken _____

Date of Removal/Completion was given _____

Type of Removal/Completion (Pls. check): ()Written ()Performance ()Project ()Research Work

Name of Student	Program, Yr. & Sec., Major	Subject Code	Grade Before Removal/Completion	Grade After Removal/Completion

Signature over Printed Name Subject Instructor

Approved by:

Department Head / College Dean

Guidelines:

REMOVAL EXAM: To be taken by student within two (2) weeks after the Final Exams.

COMPLETION: To be accomplished by the student within one (1) semester when the subject was taken.

NOTE: This form should be submitted by the concerned student at the Registrar's Office for proper recording.